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| logo_CALQ_cyan | **Modification of Project Dates - COVID-19** |

Financial aid recipients may request a change to their project dates if exceptional circumstances or those beyond their control delay the project.

Once your application has been analyzed and accepted by the person responsible for your file at the CALQ, the new project end date will appear in your online file.

**SECTION 1 – IDENTIFICATION**

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| --- | --- | --- | --- |
|  |  | | |
| **CALQ file number** | **Last name and first name** | | |
|  | | |  |
| Email address | | | Phone number |
| **Project title** |  | | |
| Project dates  (initially planned) | From       to | New dates: | From       to |

# Section 2 – REASON FOR THE REQUEST

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**Documents to attach, if applicable**

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| New project schedule. |
| Any other document to support the application for postponement (e.g., confirmation letter from the partner for a change of presentation dates, change of dates to access a workshop or recording studio, etc.) |

**SENDING THE FORM**

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| **Please return** the completed form **by email** along with all required documents to **the individual responsible for your file at the CALQ.**  I understand that the use of email offers no guarantee of confidentiality, and I accept the risk of sending personal information by email.  The CALQ confirms that personal information collected in this way is accessible only to individuals authorized to receive it within the organization. The CALQ will use only the information required to follow up on or respond to your message. |

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| --- | --- | --- | --- | --- | --- | --- |
| **FOR CALQ USE ONLY** | | | | | | |
| Application eligible | | **Yes**  **No** | |  | | |
| Approval | | **Yes**  **No** | | | | |
|  |  |  |  | |  |  |
|  | **Program officer** |  | **Signature** | |  | **Date** |